

## DATALOGIC ADC VN SUMMER INTERNSHIP PROGRAM 2013 FOR THE UNIVERSITIES

### 1. Purpose:

- ✓ Help students to understand how produce activities, technology and gain professional experience as well.
- ✓ Introduce & popularize DL ADC VN to students so whereby we can attract the students for hiring right people.

### 1. Participant:

- 4<sup>th</sup> –year students with background in Electrical – Electronics, Mechanical, Mechatronics, Computer Science Engineering/ Information Technology, Financial Accounting, Business Administration, Industrial Management from HCMC University of Technology, HCMC University of Technical Education, HCMC University of Natural Sciences, etc.
- The students who were received Datalogic ADC Scholarship 2012-2013 and the 3<sup>rd</sup> year student joined the internship program in 2012 is preferred.
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### 2. Internship period:

The schedule will be 08 weeks **from July 08<sup>th</sup> to August 30<sup>th</sup>, 2013**

- from **Monday to Friday (8:00 ~ 16:30)** including lunch time: 30 mins.

### 3. Internship requirements:

- ✓ Good planning & co-ordination skill, creativity & can work independently, strong problem solving & analytical skill.
- ✓ Has interest in pursuing a career in the related internship assignment.

### 4. Internship quantity:

- ✓ Please refer to the proposed intern's quantity in 2013:

Department	Proposal for 2013	
	Q'ty	Participants
Quality Assurance	1	4 <sup>th</sup> year student from the faculties: Mechatronics, Electrics-Electronics
Manufacturing Engineering	4	4 <sup>th</sup> year student from the faculties: Mechanical, Mechatronics, Electric – Electronics
Research & Development	4	4th year student from the faculties: University of Technology's Talent class of CE dept., CSE; Electric-Telecommunication of University of Technical Education/University of Natural Sciences, RMIT
Production	2	03 <sup>rd</sup> -4 <sup>th</sup> year student from the faculties: Industrial Management
Planning/ Purchasing	1	4th year student from the faculties: Economics, Foreign Trade
Logistics	1	4th year student from the faculties: Economics, Foreign Trade
Human Resource & Administration	2	03 <sup>rd</sup> -4 <sup>th</sup> year student from the faculties: Economics, Foreign Trade, Industrial Management, English.
<b>Total</b>	<b>15</b>	

### 5. Internship benefit:

- ✓ Company will provide transportation at the designated stations. In case the company can't arrange transportation for the trainees, they will get transportation allowance: 270,000vnd/month.
- ✓ Lunch & extra meals for the trainees who work full day.
- ✓ Internship allowance: 120,000 VND/ day/ person. Except for the working time mentioned above, the trainees' overtime will be applied according to current practice of Labor Code, Company rules & regulations. In there, the trainees will pay PIT, obligatory insurances for the Government.

- ✓ Can participate in Datalogic ADC VN activities and events: outing-day, sporting day, monthly team building, etc.
- ✓ Will be entitled to have Accident Insurances 24 x 24 during the internship period.
- ✓ Will be provided necessary equipment/tools/stationery based on work requirement.
- ✓ Internship will have a mentor selected between our Senior Engineer and an Administrative responsible person; they can answer about problems during internship and students will have also a mail support if they need.

**6. Internship program:** English program, Soft-skills (Communication, Time Management, Presentation), Technical training, Projects.

**7. Selection process:**

Steps	Timing	Description
Collect the application form	April 26 <sup>th</sup> ~ May 12 <sup>th</sup> , 2013	Send the application form to email address: <a href="mailto:hrvn@datalogic.com">hrvn@datalogic.com</a>
Screen the application form	May 13 <sup>th</sup> ~ May 18 <sup>th</sup> , 2013	-
Interview at Datalogic ADC Vietnam	May 20 <sup>th</sup> ~ May 30 <sup>th</sup> , 2013	The candidate who is selected will be contacted to interview (IQ, English and Professional Test)
Inform the result	June 05 <sup>th</sup> ~ June 07 <sup>th</sup> , 2013	Will be posted up the University's notice board.

**8. Contact information**

For further inquiries, please contact with Human Resource & Administration Department:

- Ms. Nguyen Thao – HR Officer at 08-3730 8481 ext. 5264 or email [thao.doan@datalogic.com](mailto:thao.doan@datalogic.com)
- Ms. Phong Lan – HR Specialist at 08-3730 8481 ext. 5261 or email [lan.dang@datalogic.com](mailto:lan.dang@datalogic.com)